



# “Vivero Forestal Hacienda la Cruz”

## Terms and conditions

- The minimum stay is one week.
- We offer access to the laundry room and clothesline to wash your clothes by hand.
- The volunteer only has access to the areas defined by the volunteer manager and under no circumstances can they access other restricted areas.
- All doors must be kept closed at all times.
- The kitchen is available for your use, but you must leave it clean and tidy.
- You are asked to leave your room as clean as possible and make your bed.
- It is not allowed to have food or plates, cups and other kitchen utensils in the rooms.
- Keep your personal items in the rooms, not in other areas of the Hacienda.
- We are not responsible for any lost or stolen items.
- You are asked to turn off all the lights that you do not use.
- You are asked to close the sink, the shower and all the water outlets when you go out.
- The use or possession of drugs is not allowed.
- The use of intoxicating beverages is authorized with the condition of consuming in moderation during the weekend and outside the rooms.
- The use of tobacco is authorized on the condition that the cigarette butts are not thrown out of the inorganic garbage or into the campfire / fireplace to avoid fires and contamination. Smoking is not allowed inside the rooms.
- You cannot invite other people who are not volunteers from the HC Forestry Nursery to come to the Hacienda.
- In case of damages caused to the Treasury, the volunteer must repair them.
- In case of damage to the objects, the volunteer must replace them.
- Inside the rooms we offer towels, sheets, bedspreads and blankets.
- At the end of the stay, it is requested to leave towels, sheets, bedspreads, blankets in the rooms.
- The volunteer who wishes to present an alternative project, a thesis problem, or a university internship that is closely related to the VFHC project, will have to validate it with the volunteer manager and will have to respect the same schedules as the other volunteers. This can be done totally or partially within volunteer hours.
- In terms of transportation, there is access from the Hacienda to public transportation or volunteers can take advantage of the car trips we make.
- During volunteering in the nursery, one of the managers will be in charge of directing the volunteers in the various tasks that will be carried out.
- It is recommended to bring a reusable water bottle since the water at the Hacienda is drinkable, it comes from a spring.
- Plan for any type of weather - rain boots, cold weather gear, and a waterproof jacket are recommended.
- Although it is very unlikely to occur, in the event of minor or serious injuries, “Vivero Forestal Hacienda la Cruz” and “La Cruz Habitat Protection Project” are not legally, civilly or criminally responsible for such injury or costs related to such injuries.
- It is recommended that you bring enough medicine that you need during your trip.
- In the event of a minor accident, we have a basic first aid kit.
- In case of inconvenience, we have a complete pharmacy of medicines based on natural medicine.
- If the volunteer needs to go to the doctor, a very good doctor specialized in acupuncture and Chinese medicine, lives 5 minutes from the nursery. There are also general practitioners and pharmacies in the town of Santa Clara del Cobre, 20 minutes from the nursery (at your expense).
- In case of serious emergencies, it is recommended that the volunteer has international insurance if he is a foreigner, to be repatriated (at his expense).
- Once your trip is scheduled, if necessary, please let us know so a team member can pick you up in Pátzcuaro. To pick you up directly at the airport (Morelia only), contact us at least two weeks before your stay (additional cost).



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- Access to the nursery office to work on a computer is allowed outside of volunteer hours.
- If there are special dietary needs (vegetarian, vegan ...) or allergies (gluten ...), it is necessary that you inform us before your arrival.
- Volunteers must be over 18 years of age (otherwise contact us to see the possibility of exceptions).
- The bed assigned to the volunteer must remain the same, it cannot be changed unless requested.
- We do not accept pets.
- The volunteer will have to be punctual and comply with the volunteer hours.
- Volunteers will have a set of keys to access the Hacienda and its rooms, they cannot share those keys, they must always bring them on them since the doors are always closed. In case of losing that game, the volunteer must replace twice as many keys.
- The hours are respected to rest from 10 pm during the week, the lights are turned off, everyone in their room and not making noise.
- The behavior of the volunteers must be carried out with respect and cordiality towards other volunteers, the community and all the personnel who work and the family that lives in the Hacienda.
- Under no circumstances may the ecosystem and its biodiversity be damaged outside or inside the property.
- The volunteer has the obligation to manage their organic, inorganic and recyclable waste under the model of waste separation and reuse of said waste. The Hacienda does not have a garbage collection service, so it is recommended to make a responsible consumption and avoid bringing non-recyclable inorganic waste.
- Volunteers have to respect the space, break time and personal items of their colleagues.
- They try to give proper use and keep the bathrooms they use clean, depositing used toilet paper and towels or tampons in the trash can.
- The use of showers should be moderate, to avoid wasting water and sharing hot water with your roommates.
- Any deliberate or reckless violation of safety, environmental and general regulations that causes a threat to the person himself in particular or to the group in general, will cause definitive expulsion from the Hacienda la Cruz Forest Nursery and from Hacienda la Cruz. Any situation not foreseen in these regulations will be resolved by the manager of the volunteers or assigned person in charge.
- The interested volunteer must download, print and sign this "Terms and Conditions" document that will be required upon arrival at the nursery.

Entry date :        /        /        .

Departure date :        /        /        .

Place : \_\_\_\_\_

Full name : \_\_\_\_\_

Signature : \_\_\_\_\_